

BROOMFIELD PARISH COUNCIL

I hereby give notice of the Annual Meeting of the Parish Council, to be held on Tuesday 7th May 2019, 7.30 pm, Broomfield Village Hall.

Peter Hall
Clerk to the Council
Higher Ruggin House, West Buckland, Wellington, TA21 9LL
01823 421675
clerk@broomfieldparish.org

ANNUAL MEETING AGENDA

- 1) Apologies for absence
- 2) Acceptance of Office
- 3) To elect the Chair
- 4) To elect the Vice-Chair
- 5) To make the following appointments:
 - Parish Path Liaison Officer
 - Village Hall representative
 - Cluster representative
 - AONB representative
- 6) Finance
 - To consider the internal audit report 2018/19
 - To agree the annual governance statement 2018/19
 - To approve the accounting statements 2018/19
 - To certify exemption from external audit
- 7) Payments for approval
 - BHIB Insurance £262.24
 - SALC £61.80
- 8) Date of next meeting.